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| Job Application Form Aspects Care is committed to equal opportunities in employment and we positively welcome your application irrespective of your gender, race, disability, colour, ethnic or national origin, nationality, sexuality, marital status, responsibility for dependants, religion, trade union activity and age.  Please complete all sections on the form. If any section does not apply to you, enter not applicable (n/a). | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | |
| FOR OFFICE USE | | | | | | | | | | |
| Date returned: | | | | |  | | | | | |
| Application no: | | | | |  | | | | | |
| App Successful | | | | | Y / N | | | | | |
| Job Offered | | | | | Y / N | | | | | |
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| **If you have not received a response to your application within 10 working days then unfortunately your application has been unsuccessful.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Vacancy Details This section must be completed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job title: | |  | | | | | | | | | | | | | | | Location: | | | | | | |  | | | | | |
| 2. Personal Details | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| First name(s): | | | | ADEWALE | | | Last name: | | | OLAONIYE | | | | | | | | Title: e.g. (Mr,Mrs,Ms): | | | | | | | | | | MR. | |
| Address: | | | | 141, TENNAL ROAD, BIRMINGHAM, WEST MIDLANDS | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | Postcode: | | | | | B32 2HY | | | | | | |
| Daytime tel. no: | | | |  | | | Evening tel. no: | | | | |  | | | | | | | | | | | | | | | | | |
| Mobile tel. no: | | | | +447947813238 | | | Email: | | | | | adewaleolaoniye@gmail.com | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| All written correspondence will be sent via the email address provided.  If you would prefer to receive written correspondence via post then please tick this box. | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |
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| National Insurance Number; if you have one | | | | | | | | T | L | | 4 | | | 7 | 5 | 8 | | | | 6 | | 9 | | | B | | | |  |
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| Do you hold a current UK driving licence (if this is a requirement of this job): | | | | | | | | | | Yes  No | | | | | | | | | | | | | | | | | | | |
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| 3. Arrangements for interview Aspects Care Ltd is committed to employing and developing the abilities of disabled employees. In order for you to benefit from our commitments, please let us know that you have a disability and if you require any particular arrangements when attending an interview.  Yes  No  If yes, please give details so that we can accommodate them. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  This information is needed so that all disabled applicants who meet the minimum criteria for this position are offered an interview. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 4. Education/Qualifications (including overseas) Please start with secondary education. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| From | | | To | | | Secondary School/ | | | | | | | Examinations taken | | | | | | | | Results | | | | | | Date | | |
| mth | yr | | mth | | yr | College/University etc | | | | | | | or to be taken | | | | | | | | & grades | | | | | | awarded | | |
| Sept | 1976 | | July | | 1981 | Methodist Grammar School | | | | | | | GCE (General Certificate of Education) | | | | | | | | Distinction | | | | | |  | | |
|  |  | |  | |  |  | | | | | | | WAEC (West African Examination Council) | | | | | | | | Distinction | | | | | |  | | |
| October | 1985 | | August | | 1987 | The Polytechnic, Ibadan | | | | | | | National Diploma | | | | | | | | UPPER CREDIT | | | | | | 1987 | | |
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| Please continue on a separate sheet if necessary. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 5. Previous Employment & Experience (include voluntary or other relevant experience. Please explain any gaps in your employment history, whether this is due to ill health, unemployment, travel, career break etc). | | | | | | |
| From | | To | | Employer | Job Title | Reason for change |
| mth | yr | mth | yr |  |  |  |
| October | 1987 | November | 1992 | Avon Crown Caps and Container | Sales Officer | Left to join the family business. |
| November | 1992 | May | 2010 | Alhaji MO & Sons Enterprises | Accountant | Left to found my company. |
| June | 2010 | October | 2022 | Walington Ventures | Executive Officer | Left Nigeria. |
| November | 2022 | April | 2023 | Divine Heritage Trades | Customer Service Assistant |  |
| May | 2023 | - | - | Betacare Agency | Support Worker | Need full time employment. |
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| Please continue on a separate sheet if necessary. | | | | | | |

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| 6. Present or Most Recent Employment (if any) | | | | | | | |
| Job title: | SUPPORT WORKER (PART TIME) | | Employer: | BETACARE AGENCY | | | |
| Salary: | £9.50 PER HOUR | | | | | | |
| Date Started: | May, 2023 | | Date left (if applicable): | | STILL WORKING | | |
| Address: | 16a Palmerston St, Hanley, Stoke-on-Trent, United Kingdom | | | | | | |
|  | | | | | | Postcode: | ST1 3EU |
| Please outline your role and responsibilities:   1. Assisted residents with daily tasks like meal, bathing, and grooming. 2. Helped residents with organizing and cleaning their spaces and belongings. 3. Accompanying the residents to visit the hospital. | | | | | | | |
| Reason(s) for leaving (if applicable): | | I would like to gain more experience with bigger organizations and I will prefer a full-time job. | | | | | |
| Availability to start work: I am available. | | | | | | | |
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| 7. General Information  1. Are you related to any employee of Aspects Care?   Yes  No  If Yes please provide details:  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  b) What languages can you speak? Please state:  ENGLISH  YORUBA­­ | c) Have you ever applied for a vacancy with Aspects Care Ltd before? (Please note that you are not eligible to apply for a vacancy if you have applied previously within the last six months).  Yes  No  If yes please provide details:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  d) Have you ever been employed/ or offered employment by Aspects Care Ltd before?  Yes  No  If yes please provide details:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| 8. Dismissal | | |
| Have you ever been dismissed from work? | | Yes  No |
| If yes, please give details: | | |
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|  | | |
| 9. Eligibility to Work in the UK | | |
| Are you entitled to work in the UK without having a work permit? | Yes  No | |
| Are you a European Economic Area (EEA) Citizen? | Yes  No | |
| Please note: all candidates who are invited for interview will be asked for documentary proof of entitlement to work in the UK (i.e. birth certificate or passport showing EEA Citizenship or entitlement to work in the UK, National Insurance card, P45 or P60 showing name or NI number, visa or letter from the Home Office showing right to work in the UK). | | |

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| 10. Rehabilitation of Offenders Act 1974 |
| Due to the nature of Aspects Care’s work, many of our posts are exempt from section 4 (2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. Applicants are therefore obliged to provide details of their criminal record, including spent convictions, at an early stage of the application process. Please note that failure to reveal information that is directly relevant to the position may lead to withdrawal of the offer of employment or subsequent dismissal at a later date. Successful applicants will be required to complete an enhanced disclosure prior to commencing employment.  We would like to stress that having a conviction will not necessarily prevent you from gaining employment with us.  Please note the successful applicant will be subject to checks by the Disclosure and Barring Service.  Do you have any current or spent convictions /cautions / reprimands or warnings? Yes  No  (*Please note that applicants applying for some office administrative roles are not eligible for a DBS check and are therefore exempt from providing the above information)* |
| If you answered yes please provide details of type and date of offence(s)  If you require further space, continue on a separate sheet, in an envelope marked “Private and Confidential” and attach to this form. |

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| 11. References Please provide details of two referees; one of which must be your current or most recent line manager/supervisor, or other person designated within the organisation to provide references. Please put a cross in the appropriate box(es) below if you do not wish us to take up a reference without your consent. | | | | | | | | | |
| Name: | ONANUGA AMOS | Company: | | BETACARE AGENCY | | | | |  |
| Address: | 16a Palmerston St, Hanley, Stoke-on-Trent, United Kingdom | | | | | | | | |
|  | | | | | | Postcode: | ST1 3EU | | |
| Tel. no: | 07876565096 | | Email: | | | info@betacareagency.org | | | |
| Job Title: | CARE ASSISTANT | | Relationship to you: | | |  | | | |
| If this person knows you by another name, please give that: | | |  | | | | | | |
|  | | | | | | | | | |
| Name: | MICHEAL BOLORUNDURO | Company: | | DIVINE HERITAGE TRADES LIMITED | | | | |  |
| Address: | 27, CLEVELAND ST, WOLVERHAMPTON | | | | | | | | |
|  | | | | | Postcode: | | | WV1 3HT | |
| Tel. no: | 07931744406 | | Email: | | divineheritagetrades@gmail.com | | | | |
| Job Title: | CUSTOMER SERVICE ASSISTANT | | Relationship to you: | |  | | | | |
| If this person knows you by another name, please give that: | | |  | | | | | | |

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| 12. Other information in support of your application |
| In order for us to decide whether to call you for an interview, it is essential that you provide us with sufficient details of any experience and skills which demonstrate how you meet the requirements of this job, as set out in the person specification**.** Additionally please state why you are applying for this role and why Aspects Care should employ you. Please continue on a separate sheet(s) if you wish. You should ensure that any additional sheets are attached securely and include your name and job reference number / job title. |
| With extensive experience as a support worker, I embody a patient-centered ethos, tailoring care plans to individual needs while preserving autonomy and dignity. My empathetic approach fosters deep connections with patients, addressing their emotions and providing essential emotional support. Thriving in dynamic settings, I adeptly navigate evolving priorities, handling pressure and unforeseen challenges. A collaborative team player, I actively bolster colleagues and share insights for optimal care. My adept problem-solving spans patient issues to facility operations, always mindful of health and safety protocols. I embrace cultural sensitivity, creating an inclusive environment that values diverse backgrounds. Proactively driving improvement, I seek opportunities to elevate care and enhance patient experiences through positive changes. |
|  |
| 13. Data Protection Act 1998 - Consent and Certification of Details |
| The information detailed in this application form may be used by Aspects Care in the monitoring and progression of its employment policies and practices, and in particular it’s Equal Opportunities in Employment Policy. This monitoring is for statistical purposes only and you will not be identifiable from this process. However, your personal details contained in the application form may be used in the prevention and detection of fraud. Where this occurs you will be identifiable.  Aspects Care Ltd also shares information with Job Centre Plus for statistical purposes, by signing the declaration below, you consent to your information being shared with Job Centre Plus.  Application forms of unsuccessful candidates will be destroyed after six months following an appointment to the job. Giving false information will result in your application not being pursued or your contract being terminated if you have already been appointment to the job.  I, ADEWALE OLAONIYE consent to Aspects Care recording and processing the information detailed in this application form. I understand that this information may be used by Aspects Care in pursuance of its business purposes and my consent is conditional upon Aspects Care complying with their obligations under the Data Protection Act 1998.  I confirm that the information contained in this application form is correct.    Signature: Date: 4th August, 2023 |
| **Application forms not fully completed may be refused.**  You are not eligible to apply if you already have an application currently under consideration, or you have previously applied to any Aspects Care Ltd vacancies within the last six months. |

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| Recruitment Monitoring(It is not a requirement of the application form to complete this section, however if you are offered employment by Aspects Care Ltd you will be required to supply this information for our recruitment monitoring purposes.) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name: | | | |  | | | | | | | | | |  | Gender | | | | | | Female  Male | | | | | |
| Position applied for: | | | |  | | | | | | | | | |  | | | | | | | | | | | |
| Job ref number: | | | |  | | | | | | | | | | Date of Birth: | |  | | | | | | | Age: |  | |
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| To help us monitor our Equal Opportunities in Employment Policy please tick or complete the following boxes as appropriate: | | | | | | | | | | | | | |  |  | | | | | | | | | | | |
| Are you currently employed? | | | | | | | | Yes  No | | | |
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| Ethnic Origin | | | | | | | | | | | | | | Marital Status | | | | | | | | | | | |
| Choose one section from (A) to (E) then tick the appropriate box to indicate your cultural background. These are based on the 2001 Census with additional categories included. | | | | | | | | | | | | | |  | | | | | | | | | | | |
| Single |  | | | Married | | |  | | Civil Partnership | |  |
|  |  | | |  | | |  | |
| Divorced |  | | | Widowed | | |  | | Other | |  |
|  | | | | | | | | | | | |
| A. White | | | | | | | | | | | | | | Religion | | | | | | | | | | | |
|  | |  | | |  | | | | | | |  | | Church of England | | |  | | Roman Catholic | | |  | Judaism | |  |
| British | |  | | | Irish | | | | | | |  | |
| Roma | |  | | | Albanian/Kosovan | | | | | | |  | | Islam | | |  | | Hinduism | | |  | Sikhism | |  |
| Bosnian | |  | | |  | | | | | | |  | | Buddhism | | |  | | None | | |  |  | | |
| Other, please state: | | | | |  | | | | | | | | | Other, please state: | | | | |  | | | | | | |
| B. Mixed | | | | | | | | | | | | | |  | | | | | | | | | | | |
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| White and Black - Caribbean | | | | | | | | | | |  | | | Job Advertisement | | | | | | | | | | | |
| White and Asian | | | | | | | | | | |  | | | How did you first find out about this job? Please specify the source or publication. | | | | | | | | | | | |
| White and Black - African | | | | | | | | | | |  | | |
| Asian and Black | | | | | | | | | | |  | | | Jobcentre Plus | | | | | | | | | | |  |
| Other, please state: | | | | |  | | | | | | | | | Forward | | | | | | | | | | |  |
| C. Asian or Asian British | | | | | | | | | | | | | | Birmingham Mail | | | | | | | | | | |  |
| Indian | | | | | | |  | Kashmiri | | | | |  | Other Newspaper (please specify): | | | | | | | | | | |  |
| Pakistani | | | | | | |  | Bangladeshi | | | | |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |  |
| Other, please state: | | | | | |  | | | | | | | | Professional Journal (please specify): | | | | | | | | | | |  |
| D. Black or Black British | | | | | | | | | | | | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |  |
| Caribbean | | | | | | |  | African | | | | |  | Careers Open Day (please specify): | | | | | | | | | | |  |
| Other, please state: | | | | | |  | | | | | | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |  |
| E. Chinese or other ethnic group | | | | | | | | | | | | | | Referred by Aspects Care Employee (Please specify): | | | | | | | | | | |  |
| Chinese |  | | Afghan | | | | | |  | Arab | | |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |  |
| Kurdish |  | | Vietnamese | | | | | |  |  | | |  | Aspects Care Website | | | | | | | | | | |  |
| Other, please state: | | | | | |  | | | | | | | | Website, other (please specify): | | | | | | | | | | |  |
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|  | | | | | | | | | | | | | | Our advertisement banner | | | | | | | | | | |  |
| Nationality | | | | | | | | | | | | | | Word of Mouth | | | | | | | | | | |  |
| What is your nationality? Please state below: | | | | | | | | | | | | | | Other (please specify): | | | | | | | | | | |  |
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